



FUTURE HOPE SCHOOL

1/8 Rowland Road, Kolkata--700020

>> CIRCULAR

Ref: S/001/2020

Date – 15.04.2020

Dear Students,

I hope you are keeping safe and healthy. Please contact your teacher if you are unwell or if you have problems during the pandemic.

- The timetable for online classes has already been shared with you.
- Every evening you will receive the Webex link for your classes scheduled for the next day

Guidelines for students for attending online classes

1. Do not share the meeting link, id and password with anyone.
2. For attending the class, find a quiet place, free from distraction.
3. Join the class 5 minutes before the meeting.
4. During the class, mute your microphone, unless you are asked to unmute by the teacher.
5. Assignments/Worksheets posted in the WhatsApp group must be done on regular basis.

Warm regards,

Madhu Ravi

Principal



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1/8 Rowland Road, Kolkata--700020

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Ref: S/002/2020

Date – 23.04.2020

Dear Parents,

I sincerely hope that you and your children are doing well.

So far, we have been sending you online study material by way of videos, PPTs, audios and PDF files of chapters. We are pleased with the progress that has been made in conducting online classes via Cisco WebEx.

However, it has been noticed that there is a lot of unnecessary disturbance when the students do not sit in one place or keep unmuting their device.

I request you to kindly follow the guidelines given below for these classes:

- Kindly ensure that your ward gets up on time, has his/ her breakfast after a bath and is mentally and physically ready for the class.
- Please create a quiet spot in the house where the connectivity is good.
- Make sure that the phone or device is fully recharged
- A link/password & ID for joining the class will be sent to the children every evening.
- Please follow the timetable that has been shared with you.
- Kindly make sure that the child enters the class five minutes before the starting time
- The microphone should be on mute to avoid any disturbance in class, the microphone should only be unmuted when the child is asked to speak by the teacher.
- For classes KG to 6 we request one of the parents or someone senior to sit with their ward for a few days until everything is settled.

I understand this is all very new for everybody but I am sure that everything will get streamlined very soon. We will keep sending you the study material as we did earlier so that your children can go over it as and when required.

Please contact the class teacher between 1 to 3 p.m. if you have any problems receiving the study material or if you face other difficulties that you need to discuss.

Looking forward to very engaging interactive classes with good connectivity.

Warm regards,

Madhu Ravi

Principal



FUTURE HOPE SCHOOL

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Ref: S/003/2020

Date – 20.05.2020

Dear parents,

We are pleased to inform you that we will start our book distribution from 21/05/2020, issuing books and notebooks in a phased manner, keeping the safety and social distancing in mind.

Time slots have been posted on all class groups by the class teachers. Kindly follow the guidelines given below:

- Please arrive 5 minutes before the given time.
- Only one parent should enter the school building.
- Do not bring students to school.
- Wear a face mask
- Maintain social distancing
- If a student of any class has a sibling, his/her books will also be given on the same day to avoid inconvenience to the parent.

Warm regards,

Madhu Ravi

Principal



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Ref: S/004/2020

Date: 19.06.2020

Dear parents,

As decided by the management and parents this year we shortened our Summer Vacation to keep the children occupied during lockdown. Much awaited vacations will start from **22nd June, 2020**.

I take this opportunity to thank all of you for your support and cooperation, especially in the past few months. Technology in teaching and learning was new to most of us, but efforts at both ends yielded positive results.

We were so eagerly looking forward to having our students back in school, but the current situation does not permit us to do so. The safety of our students and staff cannot be compromised. The only option left is to continue with online classes.

Please be informed that online classes will begin from **1st July, 2020**.

Take care and stay safe!

Warm regards,

Madhu Ravi
Principal



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Ref: S/005/2020

Date: 23.07.2020

Dear students,

I trust you are following all safety norms! These are unusual times and we all need to be careful.

A new timetable is being shared with you which will be followed from 27th July ,2020. Also note that the following online competitions will be held in the month of July. Please give your names to your Class teacher if you wish to compete.

- i) Chess quiz—29th July, 2020
- ii) Doodling Competition—Middle-28th July,2020
- iii) Painting Competition—Primary—29th July,2020
- iv) English Creative Writing—Class 2 to 8--- 6th July,2020

We will also celebrate on Independence Day on 15th August and Gandhi Jayanti online.

All the best for your participation.

Warm regards,

Madhu Ravi

Principal



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Ref: S/006/2020

Date: 20.08.2020

Dear students,

It was heartening to see your participation and performance on Independence Day! We will be holding Social Science Week from 28th September to 1st October, 2020. The following events are being organized. All children must take part please contact your class teacher.

- i) Poster Making and Speech competition—28th September, 2020
- ii) English Debate---29th September, 2020
- iii) Hindi Debate—12th September, 2020
- iv) Best out of waste—29th September, 2020

We will also celebrate Gandhi Jayanti online. All the best for your participation!

Warm regards,

Madhu Ravi

Principal